

TOEIC SMART

Green Book

GRAMMAR

Textbook



NHÀ XUẤT BẢN TỔNG HỢP
THÀNH PHỐ HỒ CHÍ MINH

NTV

Công ty TNHH
Nhân Trí Việt



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TOEIC SMART Green Book **Grammar**

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Published in Vietnam, 2012

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Preface

You have possibly known that TOEIC is short for Test of English for International Communication. It is an English test taken by non-native speakers who want to use English in their international workplace. It also allows employers to make hiring decisions, promotions, or transfers depending on job seekers' qualifications and English proficiency. In Vietnam, TOEIC has recently been used as a tool to measure students' level of competence in English before graduation from university.

The three sets of **TOEIC SMART**, which are presented in yellow, green, and red colors, have come into existence to meet the demand of beginning learners of English. They cover not only simple and detailed lessons in grammar but also simulated listening and reading tests. Using **TOEIC SMART** series, you can easily enhance your English ability in a systematic and well-organized way. At the same time, you can also familiarize yourself with the TOEIC Bridge test which assesses English proficiency at elementary level.

Presumably, exam preparation for an internationally recognized certificate is a vital period. You will find it less stressful if you have relevant and beneficial materials in hand. **TOEIC SMART** series is, hence, the right choice for you. Each set of the series consists of three separate books, and each book has eight lessons which respectively provide you with certain necessary input and a variety of exercises for practice. You will find easy-to-learn grammar lessons as well as typical formats and topics of listening and reading tests, all of which aim at improving the knowledge of grammar, the listening and reading comprehension skills used in an international environment. Most significantly, every book goes with an MP3 CD which certainly helps you improve both your pronunciation and your listening ability. You should make good use of the CDs to effectively achieve these purposes after checking your work with the answer key.

It is believed that you will find these three sets of books truly practical and helpful. Hopefully, they may be your essential companions at the starting point on your path to your own expected goal and forthcoming workplace success.

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ABOUT THE TOEIC BRIDGE READING TEST

The TOEIC Bridge Reading test consists of 50 questions presented in the test book. Candidates will read a variety of materials and answer questions based on the item content. The Reading test has two parts and takes 35 minutes.

• Part IV: Incomplete Sentences

Part IV of the TOEIC Bridge Reading test consists of a number of gapped sentences. There are four words or phrases (related to grammar or vocabulary) marked (A), (B), (C), and (D) under each sentence. Candidates have to choose the one word or phrase that best completes the sentence. They, then, mark the answer on their answer sheet.

• Part V: Reading Comprehension

The questions in this part of the test are based on reading materials, such as notices, letters, forms, advertisements, etc. Candidates have to choose the one best answer, (A), (B), (C), or (D), to each question. They, then, mark the answer on their answer sheet.

ABOUT THIS BOOK

This book is designed to provide beginning learners of English with some basic grammar points which are necessary for Part IV of the TOEIC Bridge Reading test. This book also consists of grammar exercises, grammar tests and sentence building so that learners can practice some certain grammar points they have just learned.

→ GRAMMAR POINT

For each lesson, one or more grammar point(s) is/are presented in two pages. You should carefully study this theoretical section and then do the questions in the sections of Grammar Exercise and Grammar Test on the following pages. You need to pay close attention to the grammar points that are commonly found in the TOEIC Bridge test.

1. Countable nouns

1. Countable nouns include:

- Common nouns: book, girl, student
- Collective nouns: family, people, class, team

2. A countable noun has singular and plural forms.

a dog / dogs
a tooth / teeth

3. An indefinite article (a / an) must be put before a singular countable noun.

a boy
an apple

4. A number may be put before a countable noun.

two cats, three dolls

5. A quantifier such as many, a few, several, etc. may be put before a plural countable noun.

many books, a few friends, several days



GRAMMAR

→ GRAMMAR EXERCISE

There are 20 questions in total, and they are arranged in order of difficulty, that is, from the easier to the more difficult ones. These questions give you a chance to apply what you have just learned in the previous section.

1. I have two .

- | | |
|----------|------------|
| (A) dog | (B) a dog |
| (C) dogs | (D) a dogs |

2. There are three on the table.

- | | |
|-----------|-----------|
| (A) water | (B) books |
| (C) paper | (D) milk |

3. My little brother has a .

- | | |
|-----------|------------|
| (A) tooth | (B) tooths |
| (C) teeth | (D) teeths |

→ GRAMMAR TEST

This section presents actual questions you may frequently find in the TOEIC Bridge test. Carefully doing these ten questions can facilitate your future actual test.

1. I go to school on .

- | | |
|-----------|-----------|
| (A) feet | (B) foot |
| (C) foots | (D) feets |

2. I want to buy a .

- | | |
|-----------|-----------|
| (A) apple | (B) book |
| (C) pens | (D) water |

→ SENTENCE BUILDING

This section is named Sentence Building as you are required to make complete sentences from the prompts given. In the actual TOEIC Bridge test, the writing skill is not included. This section is designed with the aim of helping you consolidate the sentence structures you have studied and practiced in the preceding sections.

1. three children / be / playing / the ground

2. there / be / three women / my family

3. many sheep / be / eating grass / the field



→ ACHIEVEMENT TEST

You will find an Achievement Test after learning eight lessons in the book. Compared with an actual TOEIC Bridge test, all the questions in this Achievement Test are similar in format, but the number of questions is fewer. It is advisable that you do them within 15 minutes to see how much you have achieved after learning the eight lessons in the book.

● PART IV

Directions: The questions in this part of the test are incomplete sentences. Four words or phrases marked (A), (B), (C), (D) are given beneath each sentence. You must choose the one word or phrase that best completes the sentence. Then, on your answer sheet, find the number of the question and mark your answer.

Example ▾

He a teacher.

(A) is

(B) does

(C) do

(D) are

Sample Answer

☒ (A) ☐ (B) ☐ (C) ☐ (D)

The sentence should read "He is a teacher." Therefore, you should choose answer (A).